

**INSTITUT MONTE ROSA**  
**Av. de Chillon 57**  
**CH – 1820 Montreux**

**Tél. +41 21 965 45 45**  
**Fax +41 21 965 45 46**  
**info@monterosa.ch**

## **Holidays / Visits / Telephones**

We are always pleased to receive visits from parents and we welcome these occasions very much.

Since visiting hours differ in various countries and since our professional work, which is entirely devoted to the young people in our charge, cannot be continually interrupted, we would like to inform you that the following times are most convenient for us.

|                 |   |
|-----------------|---|
| Visits          | <b>weekdays: 8:30 - 11 a.m. and 2 - 4 p.m.</b>    |
| Telephone calls | <b>weekdays: 8:30 - 11:30 a.m. and 2 - 5 p.m.</b> |

However, in order to avoid several parents coming at the same time, we would be grateful if you would make an appointment when you intend to visit us. Any student matters involving Saturdays or Sundays should be arranged at the latest by Wednesday noon, prior to the weekend in question.

### **Telephone calls for all students :**

may be received on Mondays, Tuesdays, Thursdays and Fridays, between 15.30 and 16.30 p.m.

We would appreciate it, if Express letters, Telefax and emails arrive by Friday noon at the latest.

Parents visiting their children may take *their own sons or daughters* out. Students' friends should not be invited. The purpose of this regulation is to avoid jealousy among other students not so often invited and to prevent certain students from receiving too many invitations.

Students are asked to come as early as possible on the arrival day of each term (and not later than 8 p.m.) so that any alterations to time-tables or rooming may be made before actual lessons begin. Late arrival will adversely affect academic achievement.

The school attaches the greatest importance to, and insists on, all students attending until the final test or lesson of each term. Only in this manner is it possible to fulfill credit requirements.

Absence from classes may only be granted in cases of 'force majeure' (serious illness, etc.). Absences reduce a student's grade.

### **Examination Dates**

|   |                         |
|---|-------------------------|
| CEEB Advanced Placement   | May                     |
| CEEB SAT I and II   | December, May, June     |
| TOEFL   | October, January, May   |
| University of Cambridge Key, Preliminary, First Certificate, Advanced and Proficiency | November/December, June |
| High School Graduation  | Mid-June                |
| Alliance Française  | June and December       |
| Examens FSEP  | June                    |

**1<sup>ST</sup> TERM 2011/2012:**

|                         |         |           |                  |      |                               |
|-------------------------|---------|-----------|------------------|------|-------------------------------|
| <b>ARRIVAL</b>          | Monday  | September | 12 <sup>th</sup> | 2011 | 8-11 a.m., 2-5-p.m.           |
| <b>TERM BEGINS</b>      | Tuesday | September | 13 <sup>th</sup> | 2011 | 7.50 a.m.                     |
| <b>Examination week</b> |         |           |                  | to   | December 8 <sup>th</sup> 2011 |
| <b>END OF TERM</b>      | Friday  | December  | 9 <sup>th</sup>  | 2011 | from 6 a.m                    |

**2<sup>ND</sup> TERM 2011/2012:**

|                         |         |         |                  |      |                             |
|-------------------------|---------|---------|------------------|------|-----------------------------|
| <b>ARRIVAL</b>          | Tuesday | January | 10 <sup>th</sup> | 2012 | 8-11 a.m., 2-5 p.m.         |
| <b>TERM BEGINS</b>      | Wedn.   | January | 11 <sup>th</sup> | 2012 | 7.50 a.m.                   |
| <b>Examination week</b> |         |         |                  | to   | March 15 <sup>th</sup> 2012 |
| <b>END OF TERM</b>      | Friday  | March   | 16 <sup>th</sup> | 2012 | from 6 a.m.                 |

**3<sup>RD</sup> TERM 2011/2012:**

|                         |         |       |                  |      |                            |
|-------------------------|---------|-------|------------------|------|----------------------------|
| <b>ARRIVAL</b>          | Tuesday | April | 17 <sup>th</sup> | 2012 | 8-11 a.m., 2-5 p.m.        |
| <b>TERM BEGINS</b>      | Wedn.   | April | 18 <sup>th</sup> | 2012 | 7.50 a.m.                  |
| <b>Examination week</b> |         |       |                  | to   | June 14 <sup>th</sup> 2012 |
| <b>END OF TERM</b>      | Friday  | June  | 15 <sup>th</sup> | 2012 | from 6 a.m.                |

**HOLIDAY DEPARTURE:**

**Students may leave on vacation  
as soon as their examinations have been completed.**

**LATE RETURN FROM HOLIDAY  
ADVERSELY AFFECTS STUDENTS' GRADES.**

**SUMMER HOLIDAY COURSES:  
20<sup>th</sup> JUNE – 22<sup>nd</sup> AUGUST 2012  
Entrance every Wednesday**

**1<sup>ST</sup> TERM 2012/2013:**

|                    |         |           |                  |      |                     |
|--------------------|---------|-----------|------------------|------|---------------------|
| <b>ARRIVAL</b>     | Monday  | September | 10 <sup>th</sup> | 2012 | 8-11 a.m., 2-5-p.m. |
| <b>TERM BEGINS</b> | Tuesday | September | 11 <sup>th</sup> | 2012 | 7.50 a.m.           |