

INSTITUT
MONTE ROSA



APPLICATION FORM

Student

Surname _____ First name _____

Date of birth _____ Place of birth _____

Mother language _____ Sex _____ Nationality _____

Passport No _____ Valid until _____

To whom should mail be addressed? Parents Father Mother Other

Parents

Surname, first name of the father _____

Profession _____

Surname, first name of the mother _____

Profession _____

If not one of the above, surname and first name of legal guardian

Surname _____ First name _____

Address _____ Street _____

City _____ Zip code _____ Country _____

Telephone _____ Telefax _____

Email _____ Mobile _____

Business address

Street _____

City _____ Zip code _____ Country _____

Telephone _____ Telefax _____

Email _____ Mobile _____

Other _____

Date of entry _____ Approximate time of residence at school _____



Medical and accident insurance yes no

Name of insurance company, (please send a copy of the insurance contract) _____

Institut Monte Rosa has been recommended by :

Friends Agency (which one) _____

Brochure Other _____

Where bills should be sent Parents Father Mother Other

Address for school bills if different from the one for mail

Previous schools attended

School grades/classes	From / to	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name and address of present school _____

Which division of the English-speaking section does the applicant wish to enter

American senior high school (grades 9 to 12) Grade _____

The junior high school (American and Canadian grades 7 and 8) Grade _____

The Elementary school (American and Canadian grades 3 to 6 combined with the Junior school) Grade _____

Postgraduate year (grade 13)

Trans-Academic program (Business + Economics)

Modern language section

English as foreign language

Which foreign languages have been studied up till now?

Language	For how many years	Knowledge (good, average, weak)		
<input type="checkbox"/> French	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak
<input type="checkbox"/> German	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak
<input type="checkbox"/> Latin	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak
<input type="checkbox"/> Spanish	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak
<input type="checkbox"/> English	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak
<input type="checkbox"/> Italian	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak
<input type="checkbox"/> Others	_____	<input type="checkbox"/> good	<input type="checkbox"/> average	<input type="checkbox"/> weak



Does the student require language support such as ESL? yes no

Which profession does the student have in mind? _____

List of hobbies and interests

Has the applicant ever been expelled from another school, or ever asked to leave a school? Which school and when?

Are there any mental or other particularities to which special attention has to be paid?

Subject to the approval of a member of the directorate of the school, should the student be permitted any visitors he or she wishes? yes no

Is the student permitted to accept invitations from anyone he or she chooses? yes no

Please specify any restrictions you wish to impose

Please use this space to add any additional information which you think may help us in assessing the candidate's application

Please return this form together with:

- 8 passport photographs
- A copy of the student's current school record and transcript
- A copy of medical and accident insurance certificate
- Visa procedure forms
- Passport copy

I agree with the following terms and conditions

Place and date

Signature



Student _____

Surname _____

First name _____

Health form - page 1

Name any infant illnesses your child has had (eg. Chicken pox, measles):

Does the student need to follow a special diet: _____

Is your child able to swim? yes no

Is your child able to do sports? yes no If no, please specify _____

Vaccines:	Yes	No	<i>date(s) of vaccine and booster injections</i>
Tetanus	<input type="checkbox"/>	<input type="checkbox"/>	_____
Diphtheria	<input type="checkbox"/>	<input type="checkbox"/>	_____
Poliomyelitis	<input type="checkbox"/>	<input type="checkbox"/>	_____
Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>	_____
German measles	<input type="checkbox"/>	<input type="checkbox"/>	_____
Mumps	<input type="checkbox"/>	<input type="checkbox"/>	_____
Whooping cough	<input type="checkbox"/>	<input type="checkbox"/>	_____
Typhoid fever	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hepatitis A	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hepatitis B	<input type="checkbox"/>	<input type="checkbox"/>	_____

A medical certificate, anamnesis and certificate of vaccination are required.

The undersigned, legal respondent for the child, authorises the Direction of Monte Rosa to take, if necessary, any measures (medical treatment, hospitalisations, surgical interventions) needed for the students health under medical advice.

By his/her signature, the parent or legal guardian certifies that the information given in this form are correct.

Place and date

Signature

Signature of the doctor



Health form - page 2

Weight _____ Height _____ Blood group _____

Medical History: Please inform the school of any serious problem affecting your child's health

	<i>Yes</i>	<i>No</i>	<i>Comments</i>
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	_____
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	_____
Epilepsy	<input type="checkbox"/>	<input type="checkbox"/>	_____
Respiratory problems	<input type="checkbox"/>	<input type="checkbox"/>	_____
Heart problems	<input type="checkbox"/>	<input type="checkbox"/>	_____
Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>	_____
Rheumatism	<input type="checkbox"/>	<input type="checkbox"/>	_____
Skin problems	<input type="checkbox"/>	<input type="checkbox"/>	_____
Nervous problems	<input type="checkbox"/>	<input type="checkbox"/>	_____
Digestive problems	<input type="checkbox"/>	<input type="checkbox"/>	_____
Back problems	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other	<input type="checkbox"/>	<input type="checkbox"/>	_____

Date of last dental check-up _____

Previous illnesses and operations _____

Has the student been operated for appendicitis yes no

Previous illnesses _____

Known allergies	to medicine	to food	other (insect stings, etc)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Medication: any student under medication must bring a doctor's prescription to the school.

Is the student presently under medication yes no

Medicine (name)	dosage	reason
_____	_____	_____
_____	_____	_____
_____	_____	_____

General questions:	<i>Yes</i>	<i>No</i>	<i>Treatments</i>
Glasses	<input type="checkbox"/>	<input type="checkbox"/>	_____
Contact lenses	<input type="checkbox"/>	<input type="checkbox"/>	_____
A hearing device	<input type="checkbox"/>	<input type="checkbox"/>	_____
Brace or dental apparatus	<input type="checkbox"/>	<input type="checkbox"/>	_____



Terms and conditions

1. Guiding Principle:

Directors, teachers and students of the school form a community based on mutual understanding. For this reason we only admit students who are prepared to devote all their energies to the furthering of this spirit, and to give their best to the school and its social life.

The Institut Monte Rosa guarantees that lessons will be carried out in accordance with the timetable, and the program of studies for which the student has been enrolled.

The physical and mental health and academic suitability of the student should satisfy the school's requirements.

Information as to particular points of school discipline is contained in a special booklet, a copy of which is given to every student on entering the school, and these rules must be accepted.

2. Information concerning fees is given in the enclosed leaflet. Outstanding fees will delay or preclude the delivery of school reports or examination results.
3. Date of Admissions: It is most advisable to enter the school at the commencement of the school-year. Under special circumstances it is also possible to enter during the current school-year. The school-year has three terms: 1st term from the beginning of September to December, 2nd term from January to March, 3rd term from April to June. On making application to the school, parents agree to the students remaining at the school until the final examinations at the end of the academic year.
4. Advanced notice of departure: the direction of the school must make arrangements in advance concerning the formation of classes, the structure of timetables, room lists and recruitment. This is the reason that the departure of a student must be communicated by registered letter, at the latest the 30th April for the end of the school-year in June, and at the latest the 31st December for the end of the spring term. If this is not the case, legally the fees are due for the following term.
5. By signing the Registration Form, the parents agree to the conditions of admission and the rules of the school, and to support the school administration wholeheartedly: to observe strictly the house rules, and to comply with the regulation which states that students may only be freed from lessons in exceptional circumstances.
A deposit of SFr. 5'000.- or € 3'600.- is to be paid upon the student's entry into the school. This will be credited to the final account, as noted in § 4.
6. The school reserves the right, after informing the parents, to expel from the school students whose conduct is detrimental to its well-being. The expulsion of a student does not entail any financial compensation for the term in question.
7. When the students finally leave the school, they must take all their property or arrange for it to be shipped. Lost, forgotten and missing personal effects of the students will be given away, if no claim to the Board of Directors is made within 30 days after leaving.
8. Because of the large amount of international travel undertaken nowadays, the reservation of seats is often very difficult and so we ask all parents living overseas to deposit with the school a return ticket to arrange for the student's return travel. At the end of the student's stay this enables the school to make reservations for the return journey well in advance.
We would ask parents to send the necessary travel documents and written requests for permission for weekend absence, so that the school receives them not later than the previous Wednesday. Weekend leave is only permissible during the school terms when there are no classes. In the interest of the school and the students, it is imperative that they do not miss lessons through parental visits.
9. The Board of Directors believes in encouraging a sense of responsibility among the students and in convincing them that their stay at school provides them with a firm foundation for their future life. Parents are therefore asked not to allow their children to incur extra expenses unless they have first corresponded with the school.
For expensive purchases such as clothing, sports equipment etc. written permission will be sought from parents, unless they have already authorised the school to deal with such things. Textbooks, exercise books and school materials are supplied by the school at the student's expense. All material is to be provided in accordance with the class-teacher's instructions.
10. During the holidays, rooms and cupboards are thoroughly cleaned and so we request that students place all possessions they cannot take on holiday with them in storage. Storage is available for this purpose and the charge is debited to the account.
11. We ask parents not to offer gifts or invitations to members of the staff. This can cause ill feeling amongst the staff.
12. Vehicles: It is forbidden for students to have motor cars, motor cycles, boats or canoes or to use motor vehicles while in the charge of the school. Animals and pets are not allowed.
13. Day students are accepted only if parents live in the Montreux region and can take the responsibility for their general well-being.
14. The school requests that students are not given valuables or large sums of money as the school cannot be held responsible for loss of same

Montreux, 1st January 2007

For the board of Direction
B. Gademann, B.S., M.S.