



Heidi's Swiss Secrets



ALL INCLUSIVE PACKAGE

26TH JULY - 9TH AUGUST 2017



APPLICATION FORM
(from 6 to 16 years)



STUDENT

Surname	First Name
Date of birth	Gender F <input type="checkbox"/> M <input type="checkbox"/>
Nationality	Mother tongue
Have you attended Institut Monte Rosa before?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Student's mobile phone number (while at school)	
School currently attended, city, country	

PARENT / LEGAL GUARDIAN

Surname	First Name	
Relation to the student		
Private address		
Town	Postal Code	Country
Home phone	Mobile phone	
Email		

AGENT (IF APPLICABLE)

Last Name	First Name	
Company with official stamp		
Town	Postal Code	Country
Phone number	Email	

If there is no information given here, the student is not associated with an agent.

IN CASE OF EMERGENCY

Surname	First Name
Relation to the student	Phone number

HOW DID YOU HEAR ABOUT US

<input type="checkbox"/> Friends	<input type="checkbox"/> Educational Website	<input type="checkbox"/> Agency
<input type="checkbox"/> Internet Search	<input type="checkbox"/> Other _____	

HEALTH

- Is the student able to take part in all sports? YES NO
 ➤ If no, please specify _____
- Is the student able to swim? YES NO
- Known allergies or illnesses? YES NO
 ➤ If yes, please specify _____
- Does the student suffer from asthma? YES NO
- Does the student need to take medication regularly? YES NO
 If yes: please specify _____

Authorization for Emergency Medical Treatment: I hereby give permission for emergency measures to be initiated in case of accident or sudden illness with the understanding that I will be notified as soon as possible. I accept full financial responsibility for any medical cost incurred by the school for my child.

LANGUAGE**Language to be studied**

- French English German
 English - BEC / IELTS Preparation
(designed for students who have an advanced level of English -C1-)

If wanted, 2nd language to be studied

- French English German

♣ *For a 2-week stay, we recommend studying only one language*

Private lessons on request at CHF 110.- per lesson

Number of private lessons, per week (*maximum 4 lessons*)

Level

- Beginner (A1) Advanced beginner (A2)
 Lower intermediate (B1) Intermediate (B2)
 Advanced (C1)

Level

- Beginner (A1) Advanced beginner (A2)
 Lower intermediate (B1) Intermediate (B2)
 Advanced (C1)

- French English German Mathematics

- 1 2 3 4

PRICE INFORMATION

2 weeks all-inclusive package fee of CHF 3'490.-
 Deposit of CHF 500.- (refundable)
 Application fee of CHF 100.- (non-refundable)

Payment Deadline: To guarantee your bookings, the full payment must be made before 1st June 2017

The package includes:

- Classes (French, German or English as a foreign language)
- 40 periods of teaching, including conversation classes
- Small classes (max. 12 students)
- Text and exercise books, including scholastic and academic help
- Accident insurance
- Return transfers from/to Geneva airport for flights between 9:00 and 17:00 only
- Board, including breakfast buffet, lunch and dinner
- Accommodation in double or triple rooms
- Residence taxes
- Excursions and activities in accordance with the program.
- Laundry service

- Single room, per week CHF 350.-
- Supplement for child travelling as Unaccompanied Minor CHF 120.-
Does not include UM handling fee of the airline. Please make sure you organise it with the airline and pay for it in advance.
- Pocket money to cover personal expenses, per week CHF _____
We recommend a minimum of CHF 50.- per week

ACCEPTANCE AND LIABILITY TERMS

Upon arrival, passports, travel documents, certificate of vaccination, pocket money and valuables must be handed into the office. The school takes no responsibility for any valuables which are not deposited.

I agree with the terms and conditions listed on page 4 of this document :

Signature of parent/guardian

Place and date

TERMS AND CONDITIONS

In our school, teachers, staff, boys and girls come together to create a community based on learning

1. The language courses guarantee expert class instruction based on an institutional teaching plan together with a meaningful boarding experience within the limits of a holiday program.
2. The school community promotes physical, moral and intellectual health, character building and academic aptitude.
3. Required documents for acceptance: Swiss nationality: Identity card or passport
Other nationality: Valid passport or identity card
4. Upon entering the program, each student is expected to observe the school rules. This is an integral part of the educational contract.
5. The school administration reserves the right to expel any student who engages in any behaviour which is damaging to the spirit of the school community. No fees will be refunded.
6. Upon departure, students are responsible for taking all their belongings with them or for making any necessary shipping arrangements. The school is not responsible for any items left behind.
7. Students should not bring any valuable items or large sums of money to the course (however, if necessary, such items may be deposited with the school for safekeeping). Understandably, the school cannot be held responsible for either electronic devices or clothing.
8. Students are not permitted to keep any pets at school.
9. A deposit of Chf. 500.- and an application fee of Chf. 100.- are required at the time of application. All fees must be settled before the arrival date at the latest. Full payment is required for the student visa application process. The Direction may refuse entry if payment is not made on time. The deposit will be credited on the final invoice.
The parental authority accepts the responsibility for the cost of any items a student purchases, and agrees to pay such charges within 30 days of the invoice.
10. Withdrawal fees:
The contract may be cancelled at any time. At the time of cancellation the following charges will be made:
 - 31 days or more before the program begins 10% of basic fee
 - 30 to 22 days before the program begins 35% of basic fee
 - 21 to 15 days before the program begins 40% of basic fee
 - 14 to 8 days before the program begins 50% of basic fee
 - 7 to 0 days before the program begins, or non-appearance 60% of basic fee.
11. Should the stay be interrupted, the entire basic fee will be retained.
12. Price and program changes:
The Direction reserves the express right to change the course program, price, etc. before the final date of the contract. Price increases are unlikely after the contract ends, but remain, nevertheless, a possibility in the event of increase in taxes, duties, exchange rate, etc. Any changes in duties, taxes, will be announced at least three weeks before the program begins. In the event of an increase of more than 10% of the basic fee, the right to cancel the contract is reserved.
13. The parental authority will be responsible for any damages incurred by the student. The parent or guardian is liable for any actions or omissions, especially as regards providing the Direction with complete and accurate information.
14. Any students who cause damage or suffer an accident should immediately report such incidents to the staff.
In the case of deficiencies in the program, requests for refunds or compensation from the Direction should be sent in writing within one month of the final date of the contract; supporting evidence should be included.
All rights will be forfeited if any accidents, damages, deficiencies, refunds and/or compensation are not requested according to the above guidelines.
15. The Direction cannot be held responsible in the case of limitations or exemptions of liability which are based on international agreements or national laws.
The liability limitations of the Direction for damages which are not physical injuries will not exceed double the amount of the basic fee, provided there are not further legal limitations in effect. In the event of damages which are the result of illegal actions but not personal injuries, the Direction will be liable for not more than double the amount of the basic fee.
16. Parents confirm that their children have not been subject to expulsion from another school for reasons of character or for dishonesty; further, they confirm that their children do not have a history of substance abuse.
17. Parents are responsible for keeping to immigration regulations.
18. By signing the application form the parental authority accepts the program description, the admission conditions, and the house rules as part of the contractual agreement. The parental authority supports the educational endeavours of the school administration, the strict adherence to the house rules and renounces any requests for exemption from classes, except in the event of unforeseen circumstances. The parental authority confirms to know that the child will participate in sports activities with inherent risks as such as horseback riding, biking, water sports, etc.
19. We reserve the right to publish photographs taken during the course and use them as promotional material for the school.
20. Accident insurance: the first CHF 200.- (accidental excess) will be at the charge of the client. Hospitalization costs over CHF 10'000.- will be at the cost of the client/student or to be dealt with their own insurance.
21. Payments done by credit cards are accepted at the school, but the credit card fees will be added to the invoice at the expense of the card holder.

The terms of this contract are in compliance with Swiss law. The place of jurisdiction is Montreux (Switzerland).

The Direction has the right to bring a lawsuit against the parental authority in his usual place of residence.

Montreux, 29th September 2016
The board of Direction Monte Rosa S.A.

Bank relation in Montreux:

Account in Swiss Francs:

UBS S.A.

CH-1820 Montreux

Swift: UBSWCHZH80A

Account: Monte Rosa S.A.

No. 0249/683.756.01 L

IBAN: CH370024 924968 375601 L

Postal account number:

Monte Rosa S.A. 18-3690-7